



**NWT AMATEUR SPEED SKATING ASSOCIATION
BOX 2664
YELLOWKNIFE NT X1A 2P9**

**NWT AMATEUR SPEED SKATING ASSOCIATION
Travel Funding Policy
September 21, 2020**

1. Purpose

This policy explains how the NWT Amateur Speed Skating Association (NWTASSA) will fund athletes and coaches travelling to speed skating events on behalf of the NWTASSA.

All financial contributions are made on a first come, first serve basis while considering budget allocation remains for any given season. Once budget allocation is exhausted, NWTASSA may reduce or eliminate the following subsidies and will warn athletes accordingly on receipt of applications.

To be sure of receiving financial assistance, athletes should advise NWTASSA of their intention to travel at the beginning of each skating season and provide travel receipts no later than one calendar month prior to the event. NWTASSA will consider exceptional circumstances on a case-by-case basis via application to the Sport Director.

2. Eligible Events

Events covered by this policy shall be those listed in the Competitions Calendar, as approved by the NWTASSA Board at the start of each season.

Athletes attending eligible events have funding priority on a first come, first serve basis. Athletes desiring funding subsidies for other events must apply through their Club to NWTASSA's Sport Director for consideration by NWTASSA on a case-by-case basis. The decision of the NWTASSA Board is final and is not subject to appeal.

In the absence of a Competitions Calendar, the list below shall apply for the purposes of this policy:

High Performance Events

Events at which NWTASSA is represented nationally by high-performance competitive skaters

- Representation at National Events
 - Canada Cup Series
 - CC 1, 2, Final or Junior Final
 - 1 guaranteed spot per territory/province per gender for CC 1 & 2 if the skater meets minimum time standard.



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- Ranking in CC2 determines qualification for CC Final and CC Junior Final
 - Canadian Junior Championships (Ranking at CC1 + 2 spots/gender for highest national time ranking)
 - Canadian Championships (national ranking from previous year / NextGen status)
 - Canadian International Invitational (national ranking)

Performance Events

Events at which NWTASSA is represented by competitive skaters working toward high-performance goals

- Western Elite Circuit
 - WEC 1,2,3
 - Olympic Oval Single Distance
- Team NT (spots guaranteed for NWT participants)
 - Arctic Winter Games Territorial Trials*
 - Arctic Winter Games* (up to 4 skaters per gender)
 - Canada Winter Games* (up to 5 skaters per gender)
 - Canadian Youth Short Track Championships – West* (up to 8 skaters per gender - 2 per age year)

**For asterisked events, some or all costs are ordinarily covered by Team NT. This policy only applies should funding through Team NT be unavailable. NWTASSA will publish an advisory should this be the case.*

Development Events

Events at which NWTASSA is represented by developing skaters, who may or may not be competitive against the majority of the field at this stage

- Edmonton Fall Classic
- Yellowknife Ability Meet
- RU Fast
- NWT Championships
- Peace Wapiti Ability Meet

The listing or absence of an event in a given season's published Competitions Calendar shall always take precedence over the above list.

3. Funding Criteria

Athletes desiring funding subsidies to attend events must apply through their Club to NWTASSA's Sport Director, for consideration by NWTASSA on a case-by-case basis. The decision



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of the NWTASSA Board is final and not subject to appeal. All financial contributions are made on a first come, first serve basis while considering budget allocation remains for any given season. Once budget allocation is exhausted, NWTASSA may reduce or eliminate the following subsidies and will warn athletes accordingly on receipt of applications.

Athletes requesting financial support for **High Performance Events** must satisfy the following criteria to qualify:

Athlete meets qualification criteria for identified event:

- a) National events: prequalifies or qualifies by time and national ranking.

Coach / Club recommendation:

- a) Has demonstrated commitment to training and to the sport of speed skating, to the satisfaction of both the club coach and NWTASSA;
- b) Adherence to NWTASSA's Code of Conduct.

Athletes requesting financial support for **Performance Events** must satisfy the following criteria to qualify:

Athlete meets qualification criteria for identified event:

- a) WEC / Single Distance: Achieves the minimum time standard as set by the Event
- b) TEAM NT (AWG, CWG, Canada Youth West): Athlete meets the NWTASSA criteria as laid out in the Athlete Selection Policy.

Coach / Club recommendation:

- c) Recommendation from club coach indicating the meet is suitable for the skater;
- d) Has demonstrated commitment to training and to the sport of speed skating, to the satisfaction of both the club coach and NWTASSA;
- e) Adherence to NWTASSA's Code of Conduct.

Athletes requesting financial support for **Development Events** must satisfy the following criteria to qualify:

- a) Recommendation from club coach indicating the meet is suitable for the skater;
- b) Demonstrated commitment to training and to the sport of speed skating, to the satisfaction of both the club coach and NWTASSA;
- c) Adherence to NWTASSA's Code of Conduct.

4. Financial Support for Athletes

All financial contributions are made on a first come, first serve basis while considering budget allocation remains for any given season. Once budget allocation is exhausted, NWTASSA may reduce or eliminate the subsidies and will warn athletes accordingly on receipt of applications.



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NWTASSA shall publish, at the start of each season, a Financial Support Guide showing the guideline rates available per skater, per event, taking into account:

- a) Community from which skater is travelling;
- b) Whether travel is within the NWT or out-of-territory;
- c) Whether the event is High Performance, Performance or Development.

In the absence of a Financial Support Guide, and subject to adequate funding being available at NWTASSA's sole discretion, the following guideline rates shall apply:

i. High Performance Events

Travel to high performance events by athletes will be considered on a case-by-case basis by the NWTASSA upon receipt of a proposal.

ii. Performance & Development Events

Athletes may apply for up to two events per season. All athletes must attend the NWT Championships in the Competitions Calendar for a given season to be eligible for funding support related to performance or development events taking place elsewhere. Failure to attend the NWT Championships may affect future funding. NWTASSA will consider exceptional circumstances on a case-by-case basis via application to the Sport Director for consideration by the NWTASSA.

Athletes desiring funding subsidies for additional events must apply through their Club to NWTASSA's Sport Director, for consideration by NWTASSA on a case-by-case basis. The decision of the NWTASSA Board is final and not subject to appeal.

Travel

Flights

For travel by air, athletes traveling to Yellowknife shall be reimbursed up to a maximum of 75% of the ticket cost. Receipts must be provided.

For travel by air, athletes traveling from Yellowknife to southern events shall be reimbursed up to a maximum of 25% of the ticket cost. Receipts must be provided.

Driving

For travel by road, athletes shall be entitled to reimbursement at the GNWT travel duty individual kilometric rate posted at the time of their claim. See:

<https://my.hr.gov.nt.ca/employee-services/travel/duty-travel/duty-travel-rates>



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Event Registration

Athletes are responsible for the payment of their own registration fees.

To be sure of receiving financial assistance, athletes should advise NWTASSA of their intention to travel at the beginning of each skating season and provide travel receipts no later than one calendar month prior to the event. NWTASSA will consider exceptional circumstances on a case-by-case basis via application to the Sport Director.

Subsidies provided to athletes under the above (or any alternative published) Financial Support Guide are inclusive of contributions toward travel, accommodation, event registration, and meals. Once a subsidy for a specific event has been awarded under this policy, no further subsidy from NWTASSA related to that event is available.

5. Financial Support for Coaches

All financial contributions are made on a first come, first serve basis while considering budget allocation remains for any given season. Once budget allocation is exhausted, NWTASSA may reduce or eliminate the following subsidies and will warn coaches accordingly on receipt of applications.

NWTASSA will fund, in full, the cost of travel and accommodation for coaches taking NWT athletes to any Eligible Event. For travel by road, coaches shall be entitled to reimbursement at the GNWT travel duty individual kilometric rate posted at the time of their claim. See: <https://my.hr.gov.nt.ca/employee-services/travel/duty-travel/duty-travel-rates>

Coaches/chaperones covered by this policy shall be chosen for each event, as approved by the NWTASSA Board at the start of each season. In the absence of a selected coaches list, coaches should advise NWTASSA of their intention to travel no later than one calendar month prior to an event. NWTASSA will consider exceptional circumstances on a case-by-case basis via application to the Sport Director.

NWTASSA will cover the costs of up to two coaches (or one coach and one chaperone or team manager). Where more than 12 athletes are travelling, NWTASSA will cover the costs of up to three coaches, chaperones, or team managers. At all times, one funded coach must be certified to the level required by the event.

In the event that an event mandates a preset number of coaching staff (e.g. coach and assistant coach, or coach and team manager), NWTASSA will fully fund the mandated number of positions regardless of the number of athletes travelling.

Where more coaches apply for funding than are covered by this policy for a given event, NWTASSA shall assess applications and award funding according to:



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- Coaching experience and certification
- Years of active speed skating coaching in the NWT
- Specific circumstances outlined in any application

Any decision of NWTASSA regarding allocation of funding shall be final. NWTASSA will consider exceptional circumstances on a case-by-case basis via application to the Sport Director.

Coach expenses at Arctic Winter Games and Canada Winter Games are the responsibility of Team NT.

6. Financial Support for Officials & Other Members

Requests for financial support related to NWT-based officials and other members travelling on speed skating business should be directed to the Sport Director, for consideration by NWTASSA on a case-by-case basis. Funding awards may vary according to financial resources available.

7. Review of Policy

This policy will be reviewed two years from the date of approval and every five years following.